

GM series Counter Scales



Part 1 Operator Instructions

ENGLISH



Contents

page no.

1 Safety

1.1	Warnings	1-1
	Safe Installation	1-1
	Safe use	1-2

2 About Your Machine

2.1	Description	2-1
2.2	Using the documentation	2-2
	Glossary of symbols used	2-2
2.3	Installation	2-4
	Handling	2-4
	Levelling	2-4
	Legal requirements	2-4
2.4	Getting started	2-5
	Connections/switch positions	2-5
	Operator keyboard	2-6
	Solving problems	2-6
2.5	Function keys	2-8

3 Serving Customers

3.1	Basic operations	3-1
	Operator PIN	3-1
	Changing your PIN	3-1
	Security	3-1
	Selecting receipt or label mode	3-2
	Advancing the printer roll	3-2
	Printing a label	3-3
3.2	Hand pricing	3-4
	Weighed goods (unit price)	3-4
	Non-weighed items (item price)	3-4
3.3	Using PLUs	3-5
	Weighed goods	3-5
	Non-weighed items	3-5

	Using department keys	3–6
	Promotional PLUs	3–6
3.4	Barcode scanning	3–7
	Changing the number of items	3–7
3.5	Overriding prices	3–8
	Weighed goods	3–8
	Nonweighed items	3–9
3.6	Voiding a transaction	3–10

4 Using Tares

4.1	Free tare	4–1
4.2	Cumulative tare	4–2
4.3	Keyboard entered tare	4–3
4.4	Preset tare keys	4–4

5 Working in Receipt Mode

	Displaying the operator subtotal	5–1
5.1	Printing a receipt	5–1
	Counter receipt	5–1
	Displaying the customers change	5–2
5.2	Paying for goods	5–3
	Printing a sales receipt	5–3
	Using payment (ECR) keys	5–4
	Single payment (security level set)	5–5
	Multiple or split payment	5–6
	Paying with foreign currency	5–7
5.3	Customer accounts	5–9
	Charging to account	5–9
	Payments received on account	5–9
5.4	Sales discount	5–10
5.5	Cash drawer operations	5–12
	Using the FLOAT or PICK UP key	5–13
5.6	Refunds	5–14
5.7	Returning products	5–16
	Weighed goods	5–17
	Nonweighed items	5–18
5.8	Using the FIX key	5–19
	Retaining a unit price	5–19

6 Working in Label Mode

	Euro prices	6-1
6.1	Using the FIX key	6-1
	Weighed goods	6-2
	Retaining a unit price	6-2
6.2	Using the ADD key	6-3
6.3	Returning products	6-5
	Weighed goods	6-6
	Nonweighed items	6-7

7 Pre-pack Operations

7.1	Using the FIX key.	7-1
7.2	Using PLUs	7-4
	Weighed goods	7-4
	Nonweighed items	7-5
7.3	Using tares	7-6
	Free tare	7-6
	Stored tares	7-8
	Keyboard entered tare	7-9
	Proportional tare	7-10
7.4	Preset tare keys	7-11
7.5	Multiple labels	7-12
7.6	Returning labels	7-14

8 Product Traceability

	Using carcass tracking	8-1
8.1	Counter service operation	8-1
8.2	Pre-pack operation	8-2

9 The Printer

	Advancing the printer roll	9-2
	Printer roll dimensions	9-2
9.1	Changing the printer roll	9-3
	Changing the label/paper roll	9-3
	Rewinding the paper	9-4
9.2	Routine maintenance	9-6
	Cleaning the print head	9-6

This is a “Table of Contents preview” for quality assurance

The full manual can be found at <http://the-checkout-tech.com/estore/catalog/>

We also offer free downloads, a free keyboard layout designer, cable diagrams, free help and support.

<http://the-checkout-tech.com> : *the biggest supplier of cash register and scale manuals on the net*